

Aycliffe Drive Pre-School CIO

PRE-SCHOOL LEADER VACANCY

An opportunity has arisen & we are looking to appoint a caring, enthusiastic & well organised Pre-School Leader for our setting.

Run by a committee of Trustees and established for over 40 years, Aycliffe Drive Pre-School is situated in a purpose built building offering high quality care and education for our local community. We have a 'good' Ofsted rating and hold the Herts Quality Standards Gold Award. Our pre-school offers care and education for children aged 2 years to rising 4 and are registered to care for 23 children per session.

We are looking for a self motivated passionate Leader who has a minimum of 2 years' experience in a lead role to maintain a safe nurturing play and learning environment. Must be able to work with the reformed EYFS and plan activities accordingly, and to lead a team to provide high quality education so that each child is supported to make progress to achieving their next steps in their learning and development.

The successful applicant will also have drive and creativity and most importantly share a love for children and their development.

Key Requirements:

Pre-School Leader

- Hold a minimum of Level 3 early years education and childcare qualification or equivalent.
- Minimum of 2 years' experience in a lead role working with children and an ability to lead and manage a team of adults.
- Must be able to carry out short and long term planning, oversee Key Person assessments and record children's attainment, be responsible for SEND.
- 1-1 staff supervisions, maintain staff ratios, implement policy and best practice.
- Enhanced DBS check / designated person training in safeguarding.
- Clean Driving License.
- Promote positive relationships with parents/carers informing them of their child's progress and encourage parent/carers involvement.
- You will have good interpersonal skills, be self-motivated, enthusiastic to review & reflect on how the setting can be improved to continue to offer a high quality setting.
- You must be able to communicate with children supporting them in their learning and development.
- You will be required to develop planning that offers exciting activities that are creative, challenging to extend & promote development and in line with the current guidelines.
- Flexible to do paperwork/planning outside of school hours.
- You must be able to understand and respond to the needs of the children, the parents, staff, Ofsted and committee.
- Be aware of legal legislation & safeguarding requirements.